Effective Fall 2013 all classes will be evaluated with the following exceptions:

1) Courses with fewer than five students enrolled, including thesis research, independent study, and internships
2) Courses that are team taught
3) TPA assessment courses
4) Supervision courses
5) Doctoral courses (698-699 courses)

FAM 320
5.2. During the 8th week of classes, colleges/departments shall prepare and distribute SOTE packages to the faculty members whose classes have been selected for student evaluation. Faculty members shall then, at a convenient time during the 9th week of the term, select a student in each class to administer the SOTEs in accordance with the written instructions [http://senate.csusb.edu/FAM/Policy/(FSD87-25.R6)SOTE.pdf](http://senate.csusb.edu/FAM/Policy/(FSD87-25.R6)SOTE.pdf)

If you have any questions or need additional information, contact Luisa Hawkins (ACBI) Ext. 77453.